

Ray White™

Maintenance request form

It is a policy of our office that all repairs must be made in writing and must be advised as soon as possible. In order for a repair to be attended to, please complete the repair advice and fax, post or deliver to our office.

Date

Name:

Address:

Contact details work Home mobile

Maintenance details

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Stove make and model

Washing machine make and model

Dryer make and model

Signatures

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Our office or a tradesperson will be in contact with you

OFFICE USE ONLY:

Owners details

Owners comments

Repairer issued

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